



iaedp Core Course Rules and Regulations

Here is important information regarding enrollment in **The iaedp™ Institute**. Please read the following carefully:

1. The core courses for certification are self-paced, home-study courses. However, we ask that each course be finished in a 90 day period from time of enrollment. If you run into difficulty completing the program in that timeframe, *please send us a written request for additional time via email explaining the circumstances.*
2. The assignments, instructions for completing the assignments, materials and text books needed for each course are included in the syllabus for each course on this page.
3. Please read the document thoroughly before contacting us with questions.
4. You will post your assignments electronically to our testing site at www.test.com
5. When you log into test.com you will see all the files and tests for all four courses. The final exams can only be viewed once and will be graded accordingly so do not open those files until you are ready to take the final. If you view a final before you are ready to sit for the exam and close it without completing the questions, you will receive a final exam grade based on that viewing and its results.
6. **The iaedp™ Institute** staff monitors the site and all logins and the system records your activities on the site.
7. Any suspicious activity on the site may result in your expulsion from the program.
8. Your login will be assigned after enrollment.
9. Your password will be assigned after enrollment.
10. When you have completed all assignments and successfully completed the final examination for each course, fill out and submit the Core Course Completion Form available on this page and on the Quick Links page.