Equivalency CEDRD Certification: Checklist

iaedp™ offers the **Equivalency CEDRD Certification** for registered dietitians who have accrued *significant clinical experience in the field of eating disorders for a minimum of five years* and who are able to demonstrate eating disorder proficiency and expertise through a range of equivalency requirements, including a comprehensive Certification Exam. These requirements include:

 Education and Registration:

The education and licensure requirements for Equivalency are the same as the requirements for Traditional CEDRD certification for the registered dietitian:

□ BS or higher in nutrition and/or dietetics from an accredited university with the completion of the coordinated undergraduate program, a fifth year dietetic internship, or MS/dietetic internship combination

□ Successful completion of the Dietetic Registration examination administered by the Commission on Dietetic Registration (RD status) and ongoing maintenance of this registration with 75 approved CEUs every five year renewal cycle.

 Certification Examination

□ Pass the **iaedp™** Certification Exam (available online on the iaedp website under the Online Institute link http://www.iaedp.com/overview%207online%20courses.html

 Signed Statement of Significant Clinical Experience

□ Verification of significant clinical experience in the field of eating disorders accrued over a minimum of five years or more. NOTE: *Applicants who practice in settings less intensive than those listed below may not qualify within the minimum 5-year time limit and will need additional practice time within the field of eating disorders before eligible*.

 Behavioral Skills Equivalency demonstrated by one (1) or more of the following:

o Significant* history of presentations at eating disorder-related workshops, conferences and events to include both professional and community speaking opportunities. (*Per the discretion of the Certification Committee in terms of the experience level of audience, size of venue and/or frequency of presentations)

o Significant history of published books, book chapters, peer-reviewed or trade articles and consumer publications on eating disorders

o Academic affiliation and instruction on eating disorders, to include adjunct professorship, guest lecturer, or program coordinator for educational institutions

o Participation in eating disorders research

 Supervision Equivalency demonstrated by the following:

o As a registered dietitian, supervised others who treat eating disorders for at least 5 years. Supervision of or consultation with other eating disorder clinicians, including treatment team members from other disciplines as part of regular treatment team meetings in which patient care is discussed, registered dietitians with less experience in the field of eating disorders, and dietetic interns working towards their registration are examples of supervisory experience. Application must include a list of supervision or consultation provided, noting location, dates (beginning and end), and to whom supervision or consultation was given (which can include formal and informal individual, and/or groups, including patient care discussions with the treatment team). Note: you do

not have to list individual names but can include the type of clinician(s) with whom you provided supervision/consultation. Two different examples follow:

To Whom:	Dates:	Location:
Treatment team, to include therapist(s), physician, nurse, RD interns	May 2008-May 2013	Treatment Center
Jane Doe, therapy intern	April 2007- May 2008	My office

This information can be incorporated into your resume/CV, but if your resume/CV is not clear and you do not include a separate list of supervision details including dates, times and location, you will be asked to provide this information to the Certification Committee *after* receipt of your application, which may delay the approval process.

□ **Core Curriculum and Case Study Equivalency** demonstrated by two (2) or more of the following:

o As a registered dietitian, supervised others who treat eating disorders for at least 5 years
o Significant history of presentation on clinical topics at eating disorder-related conferences, workshops and events to include both professional and community speaking opportunities. (*Per the discretion of the Certification Committee in terms of the experience level of audience, size of venue and/or frequency of presentations)
o Significant history of published books, book chapters, peer-reviewed or trade articles and consumer publications on eating disorders
o Academic affiliation and instruction on eating disorders, to include adjunct professorship, guest lecturer or program coordinator for educational institutions
o Participation in eating disorders research
o History of program development in eating disorders

□ **CEU Equivalency** demonstrated by two (2) or more of the following:

o Continued attendance and/or presentation at eating disorder-related conferences, trainings, workshops, webinars and other educational events for professionals.
o Continued publication of books, book chapters, peer-reviewed or trade articles and consumer publications on eating disorders
o Continued academic affiliation and instruction in eating disorders, to include adjunct professorship, guest lecturer or program coordinator for educational institutions
o Continued participation in eating disorders research
o Continued presence in the media as an eating disorders expert
o Continued appearance in the legislation and/or the courts of law as an expert witness regarding eating disorders

□ **Three (3) Letters of Recommendation** from professional peers who are experienced in the field of eating disorders and familiar with your work specifically in this field.

1. At least one of the three recommendation letters must be from an experienced registered dietitian who practices in the field of eating disorders. The committee recommends that one of the three letters also include a clinician from outside of your own discipline who is familiar with your work within a treatment team setting.

2. The recommendation letter must include full signature, credentials and place of employment of the person who is writing the recommendation.

3. All of the recommendation letters should be sent directly to the applicant to be included in the completed application packet. Letters can be sent in a sealed envelope for iaedp staff only, but must be included in the application packet with the other requirements.

 Signed Statement of Ethical Practice Principles (APA) Note: this statement is incorporated into the Equivalency Certification Application itself.

 iaedp™ Board deems that the applicant demonstrates an active commitment to iaedp™ and/or the profession of eating disorders, as evidenced by at least one (1) of the following:

o Active role in iaedp™'s committees, Board, planning and promotion, to include active membership and consistent meeting and event attendance.

o Active role in committees, Boards, planning or promotion of one or more professional associations (other than iaedp™) concerned with eating disorders, to include active membership and consistent meeting and event attendance.

 Current CV/Resume indicating experience and expertise. CV/Resume must clearly demonstrate support of any and all checked boxes for each Equivalency requirement.

 Photocopies of all current licenses and relevant certificates.

 One (1) passport-sized photo

 Application fee of $150.00, written to IAEDP

 iaedp™ Membership is required. Include copy of your membership status if available.
*You may apply for membership at the same time you submit your equivalency application as long as you include the membership application and the membership fee.

 Make a copy of the entire application for your records.

 Mail **TYPED** (fill in form on computer and print a copy) and **COMPLETED** application (include everything on this checklist) by regular **(NOT Certified)** mail to the following:

International Association of Eating Disorders Professionals
Attention: Certification Application
PO Box 1295
Pekin, IL 61555-1295

No certified mail will be accepted since this is a post office box and no signature can be required. If you choose to track the package, make sure you select the option that does NOT require a signature at delivery site.

This checklist reviews all of the requirements for the Equivalency CEDRD Certification. Download and print the Equivalency CEDRD Certification Application to begin completing the certification process**. Please allow 90 (ninety) days from the RECEIPT of your application in the iaedp office for the application review process to be completed**.

(Renewal Information on last page)

IMPORTANT INFORMATION ABOUT CERTIFICATION RENEWAL:

Upon approval, you are responsible to maintain your 20 hours of continuing education directly in the field of eating disorders during the course of each two year renewable period and to renew your certification prior to its expiration. Attendance at an iaedp Symposium once every four (4) years is also required. You will receive advanced notice of your forthcoming renewal date directly from the iaedp Membership Office and will be expected to comply with a timely application following the guidelines of the Certification Renewal application.

Revised May2015TB