

Certification Checklist:

NEW CERTIFICATION APPLICATION

- Start accruing hours when:
 - Master's Level Therapists: After your state-issued licensure or registration number is acquired, post-graduation.
 - Psychologists: After the start of the internship that meets the requirements for psychologist licensure per rules of the state or provincial board of psychology in the locale you intend to practice.
 - RD/RDNs: After you are registered through CDR.
 - CNS: After receiving certification from the Board for Certification of Nutrition Specialists
 - Medical Providers: After your state-issued licensure is acquired.
 - Doctorate of Physical Therapy: post-graduation after state-issues licensed is acquired.
 - Registered Nurses: After your state-issued licensure number is acquired.
 - CATs: After you receive your certificate to practice, issued by the appropriate Certification Board (Certification Board for Music Therapists [CBMT], Art Therapy Credentials Board [ATCB]; National Council for Therapeutic Recreation Certification [NCTRC] or Dance Movement Therapy Certification Board [DMTCB])
- Accrues 2500 hours of eating disorder experience under supervision of an iaedp-Approved Supervisor (iaedp-Approved Supervisor completes supervision section of application)
 - No less than 2 years
 - 75% of supervision must be within your own discipline (therapist and therapists, medical providers and medical providers, RDs and RDNs), 25% can be with a different discipline
 - Minimum 24 hours of supervision (50% can be group, 50% can be dyad and individual)
 - 80% direct hours (Direct Client Service-activities directly related to treatment of client/patient including face to face interaction, case conceptualization, team coordination of care and treatment documentation)
- Completes Questions within Application (statement of intent, treatment approach, disclosures, and ethics)
- Member of iaedp (paid and current in regards to your dues)
- Completes 4 Core Course + Tests
 - Core Courses can count for CE requirement as well if they have been completed in the past 2 years of application submission
 - Proof of Core Course Completion must be from testing platform: certificate only
- Takes Final Exam (Final Exam results are good for 2 years)
- Accrues 20 Eating Disorder and/or Eating Disorder treatment specific CEUs (with certificate)
 - *Examples of the subject matter that is related to Eating Disorders include, but are not necessarily limited to: psychotherapy techniques that can be applied to those suffering from eating disorders; psychological disorders common in persons with eating disorders, such as child sexual abuse, depression, obsessive compulsive disorder, substance dependence, etc; physical problems commonly seen in persons with eating disorders, including obesity, malnutrition, dental problems, medical problems present with persons with eating disorders, etc. and similar topics.*
 - *Doctoral or master level courses and publications do not count as CEs.*
- Includes Curriculum Vitae (CV) with application
- Completes Case Study
- Gathers 3 Letters of Recommendation (hand signature required)
- Proof of license - has to be active and current (need expiration date). Must be fully and independently licensed.
- Photo ID
- Copy of final transcript or diploma
- Application fee paid

Certification Checklist:

RENEWAL CERTIFICATION APPLICATION

- Completes Questions within Application
- Accrues 20 CE specific to eating disorder and/or treatment of eating disorders within the past 2 years
 - *Examples of the subject matter that is related to Eating Disorders include, but are not necessarily limited to: psychotherapy techniques that can be applied to those suffering from eating disorders; psychological disorders common in persons with eating disorders, such as child sexual abuse, depression, obsessive compulsive disorder, substance dependence, etc; physical problems commonly seen in persons with eating disorders, including obesity, malnutrition, dental problems, medical problems present with persons with eating disorders, etc. and similar topics.*
 - *Doctoral or master level courses and publications do not count as CEs.*
- Attends iaedp symposium every 4 years (the amount of CEs you receive from the iaedp symposium can count toward the CE requirement as well)
- Maintains membership with iaedp (paid and current in regards to your dues)
- Proves license is active and current (need expiration date)
- Photo ID
- Application fee paid

A certification renewal late fee of \$125 will be incurred at 30 days past the expiration date.

If a member fails to renew within 90 days of expiration date, the certification will be revoked. The member will be required to complete a new Certification application.